

Employee Checklist for Benefits Fairs 2007

1) Human Resources Table

- ☐ Pick up and review 2008 information packet
- ☐ If interested, pick up information on the Health Reimbursement Program
- ☐ If you are enrolled in the Health Reimbursement Program, you will need to enroll for 2008

2) Medical/Vision

The City of Riverside will continue to offer four Blue Cross options and three Kaiser options. Please visit both health providers for plan information for 2008. If you do not wish to make any changes for 2008, you will **not** need to complete new enrollment/change form.

- ☐ Blue Cross Packet Received
- ☐ Kaiser Packet Received
- ☐ Turn enrollment changes into Human Resources, no later than 11/30/2007
- ☐ Vision is a part of your medical. Only dependents covered on City medical are covered on Vision Service Plan, VSP. Stop by the VSP booth to pick up information on benefit enhancement.

3) Dental

The City of Riverside will continue to offer two options through Delta Dental: a Dental DHMO and a DPO option along side Local Advantage Dental Plan. Stop by the Delta or Local Advantage table for updates on the two plans.

- ☐ Delta DPO packet received
- ☐ Deltacare DHMO packet received
- ☐ Local Advantage Dental Plan Option
- ☐ Turn enrollment changes into Human Resources, no later than 11/30/2007

4) Deferred Compensation

Plan maximums will remain the same as 2006 at \$15,500 (\$20,500 if over 50) for the 457 Deferred Compensation program. Do you want to change your contribution amount? Change investments? Contribute the maximum allowed? See your Deferred Compensation Representative today.

- ☐ Changes to deferred compensation can be done anytime throughout the year

5) 125 Flexible Spending Account

Can you benefit from pretax medical expenses or day care expenses? Stop by the TRIAD table and find out.

- ☐ Packet received and reviewed.
- ☐ Turn enrollment form into Human Resources, no later than 11/30/2007

6) Life Insurance/AD&D/Long Term Disability

Stop by and see Standard Life to obtain information on your life insurance and long-term disability.

7) Testing

- ☐ Flue Shots will be Available
- ☐ Glucose Testing
- ☐ Cholesterol Testing
- ☐ Body-Fat Testing

8) Employee Assistance Program (EAP)

Stressed out after visiting all of the benefit providers? Not getting a Flu shot got you down? Stop by EAP and grab some candy!

Remember to pick up raffle tickets and return them to the Human Resources booth before you leave the Benefits Fair! Please put your name and extension on each ticket!